06 December 2021

OFFICE MEMORANDUM
OM No. 114, s. 2021

UPLOADING AND SUBMISSION OF 2022 WORK AND FINANCIAL PLAN WITH EXPENDITURE AND UPDATING OF PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) IN THE PROGRAM MANAGEMENT IMPLEMENTATION SYSTEM

TO: OIC - Assistant Schools Division Superintendents
SGOD and CID Chiefs
Section/Unit Heads
Division Program Focal Person/Coordinators

In line with the post-planning activities for FY 2022 related to the implementation of DepEd Order 11, 2021 or the Guidelines on the Implementation of the Program Management Information System, all Functional Divisions and Sections in the Office are advised to upload and submit the 2022 Work and Financial Plan (WFP) with Expenditure and Updating of Project Procurement Management Plan (PPMP) in the Program Management Implementation System.

Three (3) hardcopies of WFP shall be printed and signed by the respective signatories on or before **December 20, 2021**. Original copy of signed WFP shall be forwarded to Planning and Budget Officers as a requirement for the verification in the PMIS.

Meanwhile, all Programs, Projects, and Activities (PPAs) in the WFP which are tagged as "with procurement" are expected to be updated specifically at the PPMP facility in the PMIS on or before **December 23, 2021**. The *consolidated PPMP* shall be printed and signed on the mentioned date and shall be submitted to the BAC Secretariat for Division consolidation.

Strict compliance to this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD,
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

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ICT UNIT
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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph